

Annual General Meeting 31st October 2016.

Attendees

Apologies:

Malcom McArdle, and Mandi Turner.

Present:

Board

Ian Ballantine (Acting Chair), Jim Gilmour (Co-opted Member), Andy Lawson (Co-opted Member), Evelyn Paterson, Jonny Miller (Co-opted Member) and Anthea Coulter (Business Manager).

Members

Archie Scott, Rich Morris, Susan High, Linda Girman, Lorna Holmes, Bryony McMorrow, Alison Hill, Scott Cameron, Susan Grasekamp, Kelly Sagar, Angela Leask, Lisa Toon, Graham Reece, Paul Mooney, Linsey Spowage, Ian McCourt, Moira Bruce, June Anderson, Sheila McGhee, Grahame Reece, Wilma Wallace, Shaun McMorrow, Kit Gow, Lorna Fraser, Flo Mackenzie, Susan Bennett, Tracey Gibson, Dave Budd, Jim Bayliss, Neck, Jana McLean, Mek Moms, Jean McMorrow, Bryony McMorrow, Eric Smith and Morms.

Non-Members

Natalie Masterson, Richard Thomson, Donna McLean, Edwina Zhu, Alistair Scott, Stuart Crickmar, Julie McGarth, Louise Orr, Liz Rowlett, Fraser Kennedy and Danielle Hill.

Annual General Meeting 24th March 2016.

Attendees

Jennifer Lambert, Jim Thompson, Liz Rowlett, Kit Gow, Eric Smith, Willie Emslie, Jade MacAvin, Linda Lepkaski, David Toplill, Annie Van Leerop, Evelyn Paterson, Maria Bruce, Mary Fox, Iain MacDonald, Angela Beauclslay, Angela Leask-Sharp, Sheila McGhee, Tracy Gibson, Donna McLean, Kelly Sagar, Douglas Bloomer, Anne Pike, Bonnie McDowell, Evelyn Wilson, Kate Patence, Muriel Lockerbie, Julie McGrath, Dave Budd, Jessce Malcolm, Malcolm McArdle, Wilma Wallace, Ian McIntyre, Marie Brownhill, Jonny Miller, Johanna Wilkinson, Pauline Douglas, Angela Beardsley, Marion Levette, Jane McTaggart, Sean McGarvey, Jean Brodie, Isabel Richardson.

CTSI AGM Minutes
Held on 31st October 2016
2:00pm
Forth Valley College

Agenda Item

Introduction

Ian Ballantine (Acting Chair) as Malcom McArdle(Chairman) was unable to attend the meeting.

Ian welcomed everyone to the meeting.

Matters Arising Previous Minutes

Ian Ballantine explained an amendment of Minutes of the AGM 2014/2015 had been made regarding the point on availability of the Memorandum of Articles and Association on the website. It was stated in the minutes that they are on the website when it was not on the website. The minutes have been amended since then and the minutes were approved.

Ian Ballantine asked everyone present at the meeting if they had any comments regarding 2014/2015 Minutes. It was made aware that some people did not receive these minutes. It was also made aware that an attendee list should have been attached to this minute.

CTSI to check that members are receiving the right bulletin.

Ian Ballantine called a formal vote to approve 2014/2015 AGM minutes. It was approved by 4 people present at last year's meeting.

CTSI to ensure the 2015/2016 AGM minutes has an attendee list attached.

Annual Report Overview 2015/2016

Everyone at the meeting received a welcome pack and within this pack was booklet detailing CTSI Annual Review 2015/2016.

Ian Ballantine outlined some of these highlights of the Directors' Report.

Ian Ballantine asked if there were any questions regarding the Directors' Report. No questions were asked.

Summary of 2015/2016 Annual Accounts

An extract of the accounts was provided to everyone at the meeting.

Ian Ballantine passed over this section to Jackie Mellor Jones, Independent Examiner from Atkinson & Co.

Jackie introduced herself and her role as the Independent Examiner.

Jackie stated that a full copy of the accounts is available on the website.

Jackie stated that there were no problems arising regarding the Accounts.

There were no questions asked about the Accounts.

Ian Ballantine thanked Jackie and called a formal vote to approve the Accounts. The accounts were approved by majority vote (18 green, no objections) and were passed and will be signed on everyone's behalf.

Appointment of Directors

Ian Ballantine stated that according to the Article of Association there can be 12 directors and 5 co-opted members. The 5 co-opted members can only stand for 3 years and then must stand down and at least one of the membership directors must stand down in rotation each year.

Jim Gilmour and Andy Lawson will be standing down as co-opted members and will not be eligible for re-election. Both were thanked for all their hard work.

Ian Ballantine, Director will be standing down but would be happy to be re-elected.

Members recently were asked for expression of interest in joining the Board through E-bulletin.

There has been one expression of interest, Graham Reece who will be introduced to the board at the next board meeting in December.

There are currently 10 vacancies and three nominees. The three nominees are Mandi Turner from Scottish Autism, Jonny Miller from Citizen's Advice Bureau, and Ian Ballantine from Rotary Club Alloa, who stepped down but would like to be re-elected.

Ian Ballantine then passed the voting process of the three nominees to Anthea Coulter, CTSi Business Manager.

Anthea stated that everyone present at the meeting should of a copy of the Bio for the new Board Nominees.

Anthea gave apologies to Mandi Turner and read her bio on her behalf.

Jonny and Ian introduced themselves.

A formal vote was called by Anthea for both Mandi and Jonny to join the board as Directors. Mandi was voted on by 19 members and Jonny was voted on by 19 members.

A formal vote was called by Anthea for the re-election of Ian.

Ian was re-elected by 19 members.

There are now 5 Board Members.

If any members express an interest in joining the board they should contact Anthea Coulter.

Appointment of External Examiner

As Acting Chair, Ian proposed that Atkinson & Co be the External Examiner for one more year.

Formal vote was held and it was passed by 17 members with no objections that Atkinson & Co will be the External Examiner for one year.

ACOB

There was no other current business and the meeting was closed by Ian Ballantine at 12:30pm.

Date of next meeting

TBC