

## Feedback about Volunteer Managers' Forum

### 1. What do we want it to look like?

- Less Formal, cosy setting, central, accessible and same place each time.
- Should look at helping many different types of volunteers and managers.
- Tasked and solution focussed and not a talking shop.
- Should look at helping many different types of volunteers and volunteer managers.

### 2. Who do we want to be involved?

- Volunteer Managers to be involved and possibly volunteers when appropriate.
- Local Services
- Schools
- Councils
- Social Services
- Local Press/Social Media
- Criminal Justice Services
- Religious services
- Employability organisations
- College
- Skills Development Scotland.
- Doers and a level of authority.

### 3. What do we want to achieve?

- Sharing ideas.
- Sharing good practice.
- Sharing resources.
- Networking.
- Support from professionals in the same line of work.
- Recruitment of volunteers.
- Supporting Volunteers.
- Retention and development of volunteers.
- Training.

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- Specialist/ General.
- Right People and right Opportunities.
- Increased participation
- Higher profile
- Better trained volunteers
- Happier and confident volunteers
- Consistent approach.
- Quality.
- Maximum opportunity

#### 4. How often should the forum meet?

- Meet quarterly, any more than that is too much.
- Having the dates set for the year ahead is helpful.
- Monthly.
- When required and have an online support forum

#### 5. How long should the meetings be?

- Meetings should last no more than hour and a half.
- Two hours' maximum

#### 6. Who should chair the meetings?

- Volunteer Managers could take turns of chairing or if location of forum was to change each time, the host could do this.
- Chair person should be voted on.
- The host.
- CTSi (Louise)

## 7. Who will take notes?

- Volunteer Managers could take turns taking notes of meetings.
- CTSi staff should take notes of meeting.
- The next host
- CTSi (Danielle)

## 8. Where should we meet?

- Somewhere central and accessible and if possible the same place each time.
- In different areas within clacks.

## 9. Do we need any sub-groups?

- At the beginning, there wouldn't be a need for sub-groups but depending how the forum evolves, it's in option.
- Yes – if subject not generic to forum.
- If they are necessary.
- Should be working groups and focus groups.
- Specialism.

## 10. Should we theme meetings?

- Themes/topics would be useful for having structure but keeping the agenda flexible and open to change. If a volunteer manager happens to have an issue/ requests for help/ support on the day, then this should be the priority.
- Yes, there should be themes.
- There should be themes for sub groups.
- Yes, there should be themes and volunteer drivers.

## Other Comments/Feedback

- There should be a database of volunteers who will share skills and help.
- Need to celebrate volunteers more.
- Should it be managing volunteers instead?
- Should there be volunteer mentors?
- There is too much volunteer sector forums, community breakfast and volunteer forums, could there be one meeting that covers it all.
- Should the forum be social media based forum meetings? Would be a couple times a year, have training, speakers, workshops and new legislations.
- Have speakers booked in advance and be relevant to the topics that are being discussed.
- Have a chance at forums where each organisation can speak about their organisation and what they offer/provide.

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